

**DASNR Faculty Council Meeting Minutes
September 12, 2003**

Members present: Brian Adam, Dwayne Cartmell, Mike Kizer, Marcia Tilley, Clint Krehbiel, Notie Lansford, Phil Mulder, Nathan Walker, Joyce Jones, Stephen Hallgren, Greg Bell, Nurhan Dunford, Marie Petracek, Dennis Martin, David Lalman, Brad Morgan, Don Murray, and Mark Longtine and Brian Kahn.

Members Absent: Sam Fuhlendorf, Tom Royer and Steve Cooper.

Non-members present: D.C. Coston, Assoc. Dir., OAES; Dave Foster, Assoc. Dir., OCES; Ross Love, Assist. Dir., OCES; Steve Stone, Director, DASNR Fiscal Affairs; Bob Westerman, Assist. Dir., OAES; Ed Miller, Assoc. Dean, Academic Programs. Brad Morgan and Don Murray, Liaisons to Univ. Faculty Council.

Ex-officio Members Present: Sam Curl, Dean & Director, CASNR/DASNR.

1. Call to Order: 8:04 am call to order by Chair Brian Adam, no additional agenda items were added and the agenda was approved.

2. Approval of Minutes: Minutes of the April 18, 2003 meeting were reviewed as they appeared at www.afc.okstate.edu. The minutes were corrected to show that Drs. Nurham Dunford and Clint Krehbiel were in attendance at the April 18th meeting. An additional correction included that Chair Brian Adam had nominated Dr. Brad Morgan (An. Sci) for the Liaison position to Univ. Faculty Council and that the AFC would be polled by email after the meeting for their approval of Dr. Morgan's nomination.

3. Announcements:

a. AFC Bylaw Changes Approved: Secretary Dennis Martin announced that the suggested Bylaw amendments that were made during the April 18th meeting were approved by the DASNR Faculty by a 59 to 1 vote. The polling of the faculty had occurred by email. AFC members were sent notice of the approval of the amendments on August 19th, 2003.

b. New Univ. Faculty Council/AFC Liaison Elected: On May 2, 2003, AFC Chair Brian Adam announced that voting by email was completed concerning Representative between AFC and Univ. Faculty Council. Dr. Brad Morgan (ANSI) was approved and he accepted service in this capacity for the next year.

Chair Brian Adam congratulated Dr. Brad Morgan and thanked him for agreeing to serve in this capacity. Dr. Adam also thanked Dr. Don Murray for his service this past year.

4. Committee Reports

a. DASNR Reappointment, Promotion and Tenure (RPT) Committee:

RPT Committee Chair Marcia Tilley reported that there were no activities to report upon. Chair Brian Adam thanked Dr. Tilley for her service as RPT Committee Chair during the past year.

b. CASNR Curriculum and Academic Standards (CAS) Committee:

Representative Dwayne Cartmell reported that the CASNR-CAS committee had met on Aug. 7, 2003. Changes to curriculum at the meeting included:

- AGED 3101 - Grade on a Pass/Fail basis.
- AGCM 3213, AGCM 3223, AGCM 3233 - Change prerequisite to read "AGCM 2103 or JB 2003 and major in AGCM or consent of instructor."
- AGCM 4203 - Change prerequisite to read "Junior standing and AGCM major or consent of instructor."
- AGED 5940 - Change in number to AGED 5303; change in title to "Foundations of Leadership Theory"; change in description.
- AGED 5752 - Change in number to AGED 5353; change in title to "Leadership in Agriculture" change in prerequisite to "AGED 5303 or instructor approval"; change in credit to 3 hrs.
- AGEC 3333 - Change in prerequisite to 3213 or concurrent enrollment.
- AGEC 3403 - Change in title to "Agricultural Small Business Management"; change in prerequisite to 1114; change in description.
- ANSI 4632 - Change in number to ANSI 4633; Change in credit to 3 hrs.
- ANSI 5120 - Change in credit to "1-4 hrs maximum of 8 hrs."

There was discussion about AG 2112: Microcomputer Techniques in Agriculture. Discussion focused on most students already being prepared with basic computer knowledge and the course might not be needed or required. However, some faculty indicated that students were glad they took the course because it gave them an agricultural perspective that they didn't have previously and they felt the course provided good basic instruction in the use of software utilized in other CASNR courses. A decision was made to continue with the course as is; but to encourage more students' to opt out. Further, individual CASNR programs may consider other ways to assure computer literacy.

Dr. Ed Miller commented that the University (not CASNR administration) was requiring all programs in excess of 124 hours to write justifications for the additional hours of course work. He pointed out that arguments against curriculums that required more than 124 hours could be made. The strongest arguments were that additional hours of course work where there were no specific additional required courses were perhaps being used simply to generate more tuition dollars. Also, arguments could be made that the additional course work disadvantaged those students in 130 hour curriculums and that it lengthened their

time to graduation. Dr. Miller pointed out that these arguments were not those of CASNR administration.

Dr. Tilley pointed out that the non-specific additional hour requirements above 124 can sometimes be used productively in cases where students are pursuing double majors or if they are a transfer student, where it is helpful to have them feel that more of their hours are transferring rather than being lost in the transfer process.

Dr Miller stated that the CASNR administration maintains the philosophy that “the decision as to whether additional hours are required for graduation is left to the departments and faculty.”

Concern was expressed by several AFC members as to whether the faculty were going to be allowed to control curriculum or whether Central Administration was trying to take control of curriculum.

Chair Brian Adam thanked Dr. Cartmell for his report and for his service as the AFC Liaison to CASNR-CAS over the past year.

c. Report from OSU Faculty Council: Incoming Faculty Council rep Brad Morgan was introduced and outgoing Rep Don Murray was again thanked for his service. Don Murray provided the following points summarizing activity at the most recent Univ. Faculty Council meeting.

Staff and faculty salaries are highest priority. A special consultant or consulting firm will be looking into our salaries for comparison with other Big XII schools. This process will start very soon with meetings with the Deans.

The Martin Luther King holiday has been accepted as an official OSU holiday by the Board of Regents.

The administration is considering taking the cap off of the accrual of sick leave. There is now a 1600 hour cap.

The OSU retirement system has been restored to pre 1993 status. The past damages have been computed to be around \$19,000,000. The administration has been given a proposal to amortize this out over a 15 year period so the cost to the university would be just less than \$2,000,000 per year - no comments were made by administration. There is still a major problem with OTR. During discussions, Dr. Schmidly learned of one fact that he did not know before and he would immediately take that issue up with the appropriate sources.

There will be \$400,000 available for special pay raises to select faculty. Raises will be based on both merit and equity. Part of the money (\$12,000) has already been used in the History Department to adjust salaries of some faculty members.

The strategic plan is going forward, but there seems to be some confusion with the two steering committees. They are struggling with bold plans for the future and at the same time wrestling with the current issue of a very short budget. Dr. Schmidly has been working with the committees. Dave Buchanan is the chair of one of the committees.

The Faculty Council made a recommendation to the administration that the three days of proposed mandatory leave during the two week Christmas break be changed to three days of administrative leave. Administrative leave does not go against our accrued annual leave.

There will not be an early retirement plan for the general university.

Don Murray has enjoyed being the Faculty Council representative to the Ag. Faculty Council this past year. Others on the Faculty Council are John Damicone (1 year left), Brad Morgan and Don Murray (2 years left), and Robert Terry and Thomas Phillips (3 years left).

Suggestion. The FC rep. to the Ag. FC is supposed to be in their second year of service. John Damicone and Don Murray served during their first year on the FC. Last year John Damicone became a FC committee chair and did not have the time to also serve on the Ag. FC. Don Murray is now a FC committee chair and doesn't feel that there is time to do his job and serve on two faculty councils.

5. Old Business: Dean Curl reported that primarily because of the need for concentrated planning to determine how to effectively cope with the budget crisis; the position description issue is still on the back burner with respect to administrative deliberation. He indicated that changes in position descriptions and expectations can readily be accomplished as part of the annual appraisal process and that all of our new faculty, together with the assistance and concurrence of their department heads, are writing position descriptions during the first few months of their employment as specified in their letters of offer.

6. New Business:

a. Proposal to grant two-year variance of “permanent faculty” requirement to permit elected representative from Biosystems and Ag Engineering to serve on AFC: A faculty member had been elected by a department as its AFC Rep., who, while meeting the requirement for holding at least a 50% appointment in the Division, did not meet the requirement that representatives be permanent faculty as specified in Section 1.3 of Policy Statement to Govern Appointments, Tenure, Promotions and Related Matters of the Faculty of Oklahoma State University. A vote was held to ask for a “variance” to the Bylaws and allow the elected rep. to serve on AFC. The request for variance was defeated by an 8 to 4 vote.

b. Questions for the Deans:

c. Election of AFC officers for 2003-04 year: Chair Brian Adam thanked the current Executive Committee and all AFC members for their service on the committee during this past year. Elections for the Officers/Executive Committee were held. One nominated candidate declined to serve. Those elected for 2003/2004 service as Officers were: Chair – Marcia Tilley, Vice Chair - Dwayne Cartmell, Secretary – Nathan Walker, Chair-elect of the AFC-RPT Committee – Notie Lansford, AFC Liaison to DASNR Curriculum & Academic Standards Committee – Brian Kahn.

7. Adjournment:

Meeting adjourned at 10:14 a.m.

Respectfully Submitted,

Dennis Martin
AFC Secretary
2002-2003